

## VOTER NEEDS INSTRUCTION ON USE OF THE VOTING MACHINE

The Voter shall be instructed by the officers of election, with the aid of instruction cards in the use of the machine, if the voter so requests. In your instructions, be sure to **AVOID** any comment that might be considered favorable to any party, candidate or issue.

Officers have 2 ways in which to instruct the Voter:

1. The Sample Ballot or Wall Sheet

- You can instruct the voter where to find questions or Constitutional Amendments
- You can point out to the voter all the races on which voting can be done in your precinct
- In primary elections, you can show the voter the races in which he is eligible to vote by virtue of his party affiliation
- You may point out how to vote a straight party ticket or cast a write-in vote in general or special elections

2. The Voting Machine

- Explain or demonstrate how to enter the four-digit number to bring up the voter's ballot
- Explain to the voter that only the offices and questions the voter is eligible to vote for will appear on the screens of the voting device
- The voter can be shown how to vote for a straight party ticket and individual candidate voting
- The voter can be told to look for the summary page at the end of the ballot
- The voter can be shown the location of the "Cast Vote" button to record his vote

**Once the election officers have completed instructions, they must step away from the voting machine where they cannot see how the voter votes.**